

Collegiate Bus Information Pack 2026



Booking Information

Dear Parents and Carers,

St Michael's Collegiate and the Hutchins School operate a bus service for students from Prep to Year 5. Collegiate students in other year levels may request to travel on the bus, but our youngest students are given first priority.

Both St Michael's Collegiate and the Hutchins School use *RollCall* to manage the bus service. *RollCall* is a school bus travel management system that enables parents to make fee payments, live-track the bus their child is on, and remove their child from the bus if needed (e.g. in the case of a school absence). Students are issued with a school ID card that they use to 'tap' on and off their bus.

New families wishing to use the bus service will be sent a welcome letter introducing them to *RollCall* and its Parent Portal. We encourage you to visit the [RollCall website](#) for more information, and to contact buses@collegiate.tas.edu.au with any further questions you may have around the system.

Routes

Bus routes and pick-up points are determined annually to ensure that each route is safe, occurs in a reasonable timeframe, and can accommodate the majority of that year's requests. We service a number of suburbs, including (but not limited to):

- Kingborough, Blackmans Bay
- Hobart City, Taroona, Sandy Bay
- Bellerive, Rosny, Glenorchy, Moonah
- Lauderdale, Cambridge, Seven Mile Beach

Where possible, we provide a door-to-door pick-up and drop-off service in both the morning and afternoon. If an address is located outside of our door-to-door zone, we instead invite families to arrange for pick-up at one of our centralised pick-up points. Past centralised pick-up points have included the Kingborough Sports Centre, the Foreshore Tavern, and Bridgewater Woolworths. Please contact us to discuss this option further.

Collegiate offers a free transfer service from the Collegiate Junior School to the Collegiate Middle School, Collegiate Senior School, and to Hutchins ELC.

Fees

All bus fees are processed within the *RollCall* app, and paid in advance at the beginning of each term. All families have a choice between purchasing a Gold, Silver, or Casual pass for their child:

- Casual Pass: \$14.00 per trip.
- Silver Pass: \$300 per term, with up to 50 trips a term (an average of five trips per week). Any additional trips beyond the pre-purchased 50 will be charged at a casual rate of \$14.00 per trip and debited at the end of each term.
- Gold Pass: \$400 per term, 50+ trips per term.

Please note that unused trips will not be credited. Families wishing to **only** access the free intercampus service are required to select a “Casual Pass” during the booking process.

Payments are managed by the Hutchins School.

Additional Information

- Students must be met by a parent/carer at any central drop-off point. Families who consistently fail to meet their children at the drop-off time may have their access to the bus service revoked.
- For morning pick-ups, families are expected to monitor their bus' arrival time through the app, and then promptly send their child out to meet the bus. Drivers will wait a maximum of three minutes after their arrival time; this is to ensure that all route stops can be made within a reasonable timeframe, ensuring that all students arrive at school on time.

To apply for the bus service, please fill out the following [2026 Bus Booking Form](https://forms.office.com/r/ZTfSevg4vn) (<https://forms.office.com/r/ZTfSevg4vn>). You will be notified via email once your booking has been confirmed and processed by one of our team.

Please contact buses@collegiate.tas.edu.au if you have any queries or need to discuss specific details of your arrangement.

Kind regards,

The Collegiate Buses Team